

PURBASTHALI COLLEGE



ESTD: 2009

Vill + P.O:-Parulia, Dist:- Burdwan, Pin No-713513

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Meeting No.1/2022-23

Date: 13.08.2022

A meeting of the Internal Quality Assurance Cell is held on August 13, 2022 at 2.00 pm in the Principal's Chamber to discuss the scheduled agenda. The following members are present in the meeting:

Members present:

1. Dr. Bibhas Chandra Saha, Chairperson
2. Dr. Soumya Mohan Ghosh, Coordinator
3. Dr. Nilanjan De, member
4. Dr. Subhas Singha Roy, member
5. Dr. Sukla Bhattacharyya, member
6. Mr. Anupam Das, member
7. Dr. Suchandra Neogi, member
8. Mr. Ashes Datta, member
9. Mr. Ayan Chakraborty, member
10. Mr. Biswanath Bhattacharyya, member
11. Mr. Mintulal Dutta, member
12. Mr. Manik Das, member
13. Mr. Md. Asadul Haque, member
14. Mr. Dilip Roy, member
15. Ms. Laxmi Soren, member

Agenda:

1. To confirm the proceedings of the last meeting
2. Formation of subcommittees
3. To introduce Add-on courses
4. To conduct Faculty Development Programme
5. To discuss about documentation process for NAAC
6. To organize a Seminar by the Department of English, History, and Political Science
7. Any other.

Resolution and ATR:

The meeting started with the Principal, Purbasthali College, Dr. Bibhas Chandra Saha, on the chair. In the beginning, the minutes of the last meeting was read and confirmed unanimously. It was reported that Purbasthali College had signed MoUs with Katwa College on June 27, 2022 and Patrasayer Mahavidyalaya on July 9, 2022. It was reported that in the previous academic year, Dr. Soumya Mohan Ghosh and Mr. Ashes Datta underwent Faculty Induction Programme from Kumaun University HRDC, Nainital from February 24- March 28, 2022. It was reported that the Department of English had successfully organised a National Webinar on “Complicating Gender: Reflections on Literature, Society, and Culture” on May 16, 2022 from 5 p.m. It was reported that in the previous academic year, books for library were procured, separate section for career counselling was made and resources added, more number of ICT classes were implemented, notes were circulated to the students, eleven add-on courses were introduced, WiFi infrastructure was deployed in the campus, and CCTV cameras were installed. IQAC had organized a “Workshop on NAAC Accreditation” on August 08, 2022, and a One-Week Faculty Development Programme on “National Education Policy 2020” from June 03-10, 2022.

Regarding the second agenda, the previous subcommittees were reviewed and reformed with the following members:

Women’s Cell

Dr. Lipika Ghoshal (Convener), Dr. Sukla Bhattacharyya, (Member), Dr. Suchandra Neogi (Member), Mrs. Sulekha Chakraborty, (Member), Ms. Sanhati Halder, (Member), Student's Representative (On invitation basis)

Academic Subcommittee

Dr. Sukla Bhattacharyya, (Convener), Mr. Anupam Das, member, Dr. Suchandra Neogi, member, Dr. Lipika Ghoshal, member, Dr. Soumya Mohan Ghosh, member, Mr. Aniruddha Debnath, member, Mr. Nirmal Das, member, Mr. Uttam Kumar Hazra, member

Building and Development Committee

Mr. Anupam Das (Convener), Dr. Suchandra Neogi, member, Dr. Soumya Mohan Ghosh, member, Mr. Md. Asadul Haque, member, Mr. Gopeswar Das, member, Mrs. Sulekha Chakraborty, member

Admission Subcommittee

Mr. Anupam Das (Convener), Dr. Sukla Bhattacharyya, member, Dr. Suchandra Neogi, member, Dr. Lipika Ghoshal, member, Dr. Soumya Mohan Ghosh, member, Mr. Md. Asadul Haque, member, Mr. Dilip Roy, member

Purchase Subcommittee

Mr. Anupam Das (Convener), Dr. Suchandra Neogi, member, Dr. Lipika Ghoshal, member, Dr. Soumya Mohan Ghosh, member, Mr. Md. Asadul Haque, member, Mr. Uttam Kumar Hazra, member

Anti- Ragging Subcommittee

Dr. Bibhas Chandra Saha, Principal, Dr. Sukla Bhattacharyya (Convener), Mr. Anupam Das, Faculty member, Dr. Suchandra Neogi, Faculty member, Dr. Soumya Mohan Ghosh, member, B.D.O. Purbasthali II, IC, Purbasthali Police Station, Mr. Debasish Chakraborty, Program Officer, NSS, Mr. Md Asadul Haque, NTS, Mr. Dilip Roy, NTS, G.S Student Union, Member of Students Union (1st Year)

Anti- Ragging Squad

Dr. Sukla Bhattacharyya (Convener), Dr. Lipika Ghoshal, member, Mr. Ashes Dutta, Librarian member, Mr. Biswanath Bhattacharyya, Faculty Member, Mr. Firoj Khan, Faculty Member, Mr. Gopeswar Das, NTS, member, Mr. Bishu Rajbanshi, NTS, member, Ms. Sanhati Halder, NTS, member, G.S Student Union

Routine Subcommittee

Mr. Manik Das (Convener), Dr. Suchandra Neogi, member, Dr. Lipika Ghoshal, member, Mr. Ayan Chakraborty, member, Mrs. Santwana Ghosh, member, Mrs. Susmita Mondal, member

Magazine Subcommittee

Dr. Lipika Ghoshal (Convener), Mr. Anupam Das, Dr. Suchandra Neogi, member, Dr. Soumya Mohan Ghosh, member, Mr. Ayan Chakraborty, Mr. Firoj Khan, Mr. Dilip Roy

Library Subcommittee

Mr. Ashes Datta (Convener), Dr. Sukla Bhattacharyya, member, Mr. Anupam Das, member, Dr. Suchandra Neogi, member, Dr. Lipika Ghoshal, member, Mr. Aniruddha Debnath, member, Mr. Nirmal Das, member, Mrs. Sova Kuri, member

Sports Subcommittee

Mr. Biswanath Bhattacharyya (Convener), Dr. Lipika Ghoshal, member, Mr. Anupam Das, Dr. Suchandra Neogi, member, Mr. Ashes Datta, member, Mr. Debasish Chakraborty, Mr. Aniruddha Debnath, Mr. Uttam Kumar Hazra, Mr. Dilip Roy, Mr. Madhusudan Barik

Cultural Subcommittee

Mr. Ayan Chakraborty (Convener), Dr. Lipika Ghoshal, member, Dr. Soumya Mohan Ghosh, member, Mr. Anupam Das, member, Mr. Firoj Khan, member, Mrs. Pratyusha Ghosh, member, Mr. Anup Kumar Ghatak, member, Mr. Aniruddha Debnath, member, Mr. Bishu Rajbanshi, member

NSS Advisory

Mr. Biswanath Bhattacharyya (Programme Officer), BDO, Purbasthali II, BMOH, Purbasthali BPHC, Mr. Anupam Das, member, Dr. Lipika Ghoshal, member, Mr. Md. Asadul Haque, member, Mr. Uttam Kumar Hazra ,member, Mr. Dilip Roy, member, NSS Volunteer, NSS Volunteer

Examination Subcommittee

Mr. Anupam Das (Convener), Dr. Lipika Ghoshal, member, Dr. Soumya Mohan Ghosh, member, Mr. Ayan Chakraborty, member, Mr. Biswanath Bhattacharyya, member, Mr. Mintulal Dutta, member, Mr. Manik Das, member, Mr. Parimal Mandal, member, Mr. Gopeswar Das, member, Mr. Bishu Rajbanshi, member, Mr. Koushik Chakraborty, member

Grievance Redressal Committee

Mr. Anupam Das (Convener), Dr. Suchandra Neogi, member, Dr. Lipika Ghoshal, member, Mr. Gopeswar Das, member, Mr. Dilip Roy, member

Research Subcommittee

Mr. Ashes Datta (Convener), Dr. Sukla Bhattacharyya, member, Dr. Lipika Ghoshal, member, Dr. Suchandra Neogi, member, Dr. Soumya Mohan Ghosh, member, Mr. Srikanta Hazra, member, Mr. Firoj Khan, member

Student Welfare sub-committee

Dr. Lipika Ghoshal (Convener), Mr. Anupam Das, member, Dr. Suchandra Neogi, member, Mr. Mintulal Dutta, member, Mr. Sujal Pramanick, member, Mr. Md. Asadul Haque, member, Mr. Dilip Roy, member, Mr. Uttam Kumar Hazra, member

Green and Clean Campus Committee

Mr. Anupam Das (Convener), Dr. Suchandra Neogi, member, Mr. Mintulal Dutta, member, Mr. Biswanath Bhattacharyya, member, Mr. Manik Das, member, Mr. Md Asadul Haque, member, Mr. Uttam Kumar Hazra, member, Mr. Bishu Rajbanshi, member

Equal Opportunities Cell

Mr. Anupam Das (Convener), Mr. Manik Das, member, Mr. Parimal Mondal, member, Mr. Md. Asadul Haque, member, Mr. Uttam Kumar Hazra, member

Career Counselling Cell

Mr. Ashes Datta (Convener), Dr. Lipika Ghoshal, member, Mr. Anupam Das, member, Dr. Suchandra Neogi, member, Dr. Soumya Mohan Ghosh, member, Mr. Ayan Chakraborty, member, Mr. Aniruddha Debnath, member, Mr. Srikanta Hazra, member, Mr. Firoj Khan, member, Mr. Nirmal Das, member

NEP Committee

Dr. Sukla Bhattacharyya (Convener), Mr. Anupam Das, member, Dr. Suchandra Neogi, member, Dr. Lipika Ghoshal, member, Dr. Soumya Mohan Ghosh, member, Dr. Ashes Datta, member, Mr. Aniruddha Debnath, member, Mr. Nirmal Das, member

Regarding the third agenda, the following add-on courses were approved by the members of the committee:

Sl No.	Name of Add on course	Duration of course
1	Peace Education	30 hours
2	Adult Education	30 hours
3	Early Childhood Care in Education	30 hours
4	Life Skills Education	30 hours
5	Adhunik Bangla Banan Bidhi	30 hours
6	Bangla Byakaranar Koyekti Gurutwapurna Odhyay	30 hours
7	Basic Computer Proficiency	30 hours
8	Sanskrit in the Development of Mental Health	30 hours
9	The Preparation for various Government Jobs: Special focus on Indian constitution	30 hours
10	Regional and Social History of Purbasthali	30 hours
11	Yoga Philosophy: theory and Practice	30 hours

12	Basic Concepts of the Upanishads and Upanishadic Philosophy	30 hours
13	Communication Development and Proficiency in English	30 hours

Regarding the fourth agenda, it was decided unanimously that a One-Day Faculty Development Programme would be conducted on 26.08.22 under the aegis of the IQAC.

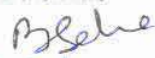
Regarding the fifth agenda, it was informed that accreditation by NAAC was a crucial benchmark for assessing the quality of higher education institutions and the institute would apply for NAAC accreditation for the first cycle in future; thus, it was resolved to establish comprehensive documentation practices aligning with NAAC requirements to facilitate accreditation processes and ensure continuous quality enhancement of the institution. The Principal and the IQAC Coordinator reiterated that NAAC criteria necessitate detailed documentation across various parameters including curriculum design, teaching-learning processes, infrastructure, governance, and student support systems. It was decided that all the departmental heads would be provided with data templates for providing data as per the requirements of NAAC. The departments were asked to prepare all the documents accordingly.

Regarding the sixth agenda, it was informed that the Department of English had proposed to organize a National Seminar on “Literary Theory and the Linguistic Turn”, in collaboration with IQAC, and Katwa College on September 15, 2022. Mr. Atanu Kumar Paul, Assistant Professor, Department of English, JMS College Munger, and Mrs. Abhinanda Chakraborty, Assistant Professor, Department of English, Chandidas Mahavidyalaya, would be the speakers. Dr. Soumya Mohan Ghosh would be the convener of the said event. The members of the committee unanimously accepted the proposal and formed an Organizing Committee with Dr. Sukla Bhattacharyya, Mr. Anupam Das, Mr. Ashes Datta, Mr. Mintulal Datta, Mr. Biswanath Bhattacharyya, and Mr. Uttam Hazra.

It was also reported that the Department of History had also expressed interest in conducting a State-level seminar in collaboration with IQAC on “Sardho-shatabarshe Rishi Aurobindo” on September 21, 2022. Sri Rabiranjana Sen, Associate Professor, Katwa College would be the speaker, and Mr. Anupam Das would be the convener of the programme. The members of the committee accepted the proposal.

The Department of Political Science also proposed to organise a State-Level Seminar on “Contemporary Politics in India: trends and Challenges” in collaboration with IQAC and Kalna College on September 27, 2022. The resource persons of the programme would be Dr. Arijit Bhattacharyya, Associate Professor (BU), Dr. Arindam Roy, Associate Professor (BU), Dr. Subhas Singha Roy, Associate Professor, Chandidas Mahavidyalaya, and Dr. Molly Ghosh, Associate Professor, Barrackpore Rastraguru Surandranath College. Mr. Nirmal Das, and Mr. Biplob Mondal (Kalna College) would be the conveners, and Mr. Tushar Kanti Parai (Kalna College), and Dr. Priyanka Dutta Chowdhury (Kalna College) would be joint conveners. The members of the committee accepted the proposal and formed a Seminar Organizing Committee with Dr. Prabir Das Ghosh (Kalna College), Mr. Anupam Das, Dr. Soumya Mohan Ghosh, Mr. Firoj Khan, Mr. Mintulal Dutta, Mr. Srikanta Hazra, and Mr. Sujal Pramanik.

As there were no issues to discuss, the meeting concluded with thanks to the chair.


Principal
Purbasthali College
Parulia, Purba Bardhaman.

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Meeting No.2/2022-23

Date: 14.10.2022

A meeting of the Internal Quality Assurance Cell is held on October 14, 2022 at 2.00 pm in the Principal's Chamber to discuss the scheduled agenda. The following members are present in the meeting:

Members present:

1. Dr. Bibhas Chandra Saha, Chairperson
2. Dr. Soumya Mohan Ghosh, Coordinator
3. Dr. Nilanjan De, member
4. Dr. Subhas Singha Roy, member
5. Dr. Sukla Bhattacharyya, member
6. Mr. Anupam Das, member
7. Dr. Suchandra Neogi, member
8. Dr. Lipika Ghoshal, member
9. Mr. Ashes Datta, member
10. Mr. Biswanath Bhattacharyya, member
12. Mr. Mintulal Dutta, member
13. Mr. Manik Das, member
14. Mr. Md. Asadul Haque, member
15. Mr. Dilip Roy, member
16. Ms. Laxmi Soren, member

Agenda:

1. To confirm the proceedings of the last meeting
2. To set up Language Lab
4. To conduct a Programme on Self-Defense Training Programme for Women
5. To discuss about Automation of Library
6. To organize Seminar and Special Lecture by the Department of Education, Philosophy, and IQAC
7. To commission a Project on documenting history and culture of Purbasthali
8. Any other.

Resolution and ATR:

The meeting started with the Principal, Purbasthali College, Dr. Bibhas Chandra Saha, on the chair. In the beginning, the minutes of the last meeting was read and confirmed unanimously. It was reported that Purbasthali College had signed MoUs with P. N. Das College on September 9, 2022, Balagarh Bijoy Krishna Mahavidyalaya on September 14, 2022, and Dr. Gour Mohan Roy College on September 20, 2022 for five years. It was further informed that a Special Lecture on “NAAC Evaluation Process” by Prof. Apurba Ratan Ghosh was organized on August 20, 2022; a One-Day Faculty Development Programme was conducted on 26.08.22 under the aegis of the IQAC; the Department of English had successfully organized a National Seminar on “Literary Theory and the Linguistic Turn”, in collaboration with Katwa College on September 15, 2022; the Department of History had also conducted a State-level seminar on “Sardho-shatabarshe Rishi Aurobindo” on September 21, 2022; and the Department of Political Science organised a State-Level Seminar on “Contemporary Politics in India: trends and Challenges” in collaboration with Kalna College on September 27, 2022.

Regarding the second agenda, the members of the committee discussed about enhancing language learning and communication skills among students through the establishment of a Language Lab. They realized that proficiency in language skills is essential for academic success and professional development, and a Language Lab would provide an interactive and immersive environment for language learning, offering students opportunities for practice and improvement, and the establishment of a Language Lab would align with the institution's commitment to continuous improvement and innovation in pedagogical practices. Therefore, it was decided unanimously that a Language Lab would be established and Dr. Soumya Mohan Ghosh was entrusted with the responsibility of setting up the Lab with cost effective measures.

Regarding the third agenda, the members discussed about empowering and enhancing the safety of women students through a comprehensive Self-Defense Training Programme, and that the safety and security of women within the institution is a priority concern, self-defense skills are essential for women to protect themselves in various situations. Thus, it was resolved that the Women's Cell would take up the matter and organize the programme.

Regarding the fifth agenda, the members opined that libraries play a vital role in supporting teaching, learning, and research activities within the institution, manual library management processes are often time-consuming, prone to errors, and inefficient, while automation of library operations can streamline workflows, improve resource discovery, and enhance user experience. Thus, it was resolved unanimously that steps would be taken to install KOHA software, and the Librarian Mr. Ashes Datta was entrusted with the job.

Regarding the sixth agenda, it was reported that the Department of Education had proposed to organize a National Seminar in collaboration with IQAC on “New National Education policy 2020: Challenges and opportunities” on November 14, 2022. Prof. Arjun Chandra Das, Professor, Department of Education, University of Kalyani, and Dr. Sima Pal, Associate Professor, Department of Educational Sciences, Assam University would be the resource persons. Dr. Sukla Bhattacharyya would be the convener of the programme. The members accepted the proposal.

It was also informed that the Department of Philosophy would also like to conduct a State-Level Seminar on “Bharatiya Darshane Niti o Naitikota” in collaboration with IQAC on

February 7, 2023. Dr. Samim Ahmed, Associate Professor, Department of Philosophy, Ramakrishna Mission Vidyamandira, Belur Math, and Dr. Madhumita Chatterjee, Assistant Professor, Department of Philosophy, Maulana Azad College, would be the speakers. Dr. Suchandra Neogi would be the convener and Mr. Manik Das, and Mr. Sugar Pramanik would be co-conveners. The committee supported the proposal.

It was decided that the IQAC would organize a Special Lecture on "Academic Integrity" on February 25, 2023, to be delivered by Dr. Subhas Singh Roy, Associate Professor, Department of Political Science, Chandidas Mahavidyala.

Regarding the seventh agenda, it was resolved unanimously that the institute would commission a Project on documenting history and culture of Purbasthali. The Department of History was given the responsibility to carry out the said project.

As there were no issues to discuss, the meeting concluded with thanks to the chair.

BSole
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Parulia, Purba Bardhaman.

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Meeting No.3/2022-23

Date: 21.02.2023

A meeting of the Internal Quality Assurance Cell is held on February 21, 2023 at 1.30 pm in the Principal's Chamber to discuss the scheduled agenda. The following members are present in the meeting:

Members present:

1. Dr. Bibhas Chandra Saha, Chairperson
2. Dr. Soumya Mohan Ghosh, Coordinator
3. Dr. Nilanjan De, member
4. Dr. Subhas Singha Roy, member
5. Dr. Sukla Bhattacharyya, member
6. Mr. Anupam Das, member
7. Dr. Suchandra Neogi, member
8. Dr. Lipika Ghoshal, member
9. Mr. Ashes Datta, member
10. Mr. Ayan Chakraborty, member
11. Mr. Biswanath Bhattacharyya, member
12. Mr. Mintulal Dutta, member
13. Mr. Manik Das, member
14. Mr. Md. Asadul Haque, member
15. Mr. Dilip Roy, member
16. Ms. Laxmi Soren, member

Agenda:

1. To confirm the proceedings of the last meeting
2. Maintaining records of faculty members as well as of departments
3. To organize Seminar, Workshop by the IQAC, and the Department of Library
4. Any other.

Resolution and ATR:

The meeting started with the Principal, Purbasthali College, Dr. Bibhas Chandra Saha, on the chair. In the beginning, the minutes of the last meeting was read and confirmed unanimously. It was reported that the Department of Education had organized a National Seminar in collaboration with IQAC on "New National Education policy 2020: Challenges and opportunities" on November 14, 2022; the Department of Philosophy conducted a State-Level Seminar on "Bharatiya Darshane Niti o Naitikota" in collaboration with IQAC on February 7, 2023; the IQAC had also organized a Special Lecture on "Academic Integrity" on February 25, 2023 by Dr. Subhas Singh Roy. Women's Cell had organized "Empower Her: A Comprehensive Training Programme for Women" from January 23-February 02, 2023. It was further informed that the Language Lab was made functional.; Orientation/ Ice-breaking sessions were conducted by the departments for the newly admitted students; Feedbacks from all the stakeholders were taken to solicit input from students, faculties, employers regarding the academic performance and overall college ambience, and subsequently analyzed and action taken; Preparatory Tests were taken, Departmental Module, and Academic Calendar were prepared and circulated; Library Orientation Program was organized; rain water harvesting was implemented; compost pit was established; sanitary napkin vending machine was installed in the Girls' Common Room; application for installation of solar panel was sent to the competent authority for sanction. It was informed that Purbasthali College had signed MoUs with Lokepara Mahavidyalaya on January 13, 2023, and Nabadwip Vidyasagar College on February 15, 2023 for five years. It was reported that the institute had submitted data regarding AISHE and participated in NIRF.

Regarding the second agenda, it was resolved unanimously that maintaining records of faculty members as well as of departments were of utmost importance, thus, all the departments would be communicated to do the needful and submit all documents to the IQAC for the preparation of NAAC SSR.

Regarding the third agenda, it was informed that the IQAC would like to organize a One-day State-Level seminar on "Education in Post COVID-19 World: Challenges and Opportunities" on March 6, 2023. The Speakers for the programme would be Dr. Mrinal Kanti Chattopadhyay, Principal, Kandra Radha Kanta Kundu Mahavidyalaya, and Dr. Nursadh Ali, Principal, Bolpur College. All the members supported the proposal.

It was also informed that the Department of Library would also like to organize a workshop in collaboration with IQAC on "Issues Relating to Intellectual Property Right: Text and Current Context" on April 12, 2023. Dr. Nimai Chand Saha would be the speaker, and Mr. Ashes Datta, Librarian would be the convener. The members accepted and lauded the proposal.

As there were no issues to discuss, the meeting concluded with thanks to the chair.


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Meeting No.4/2022-23

Date: 06.04.2023

A meeting of the Internal Quality Assurance Cell is held on April 06, 2023 at 2.00 pm in the Principal's Chamber to discuss the scheduled agenda. The following members are present in the meeting:

Members present:

1. Dr. Bibhas Chandra Saha, Chairperson
2. Dr. Soumya Mohan Ghosh, Coordinator
3. Dr. Nilanjan De, member
4. Dr. Subhas Singha Roy, member
5. Dr. Lipika Ghoshal, member
6. Mr. Ashes Datta, member
7. Mr. Ayan Chakraborty, member
8. Mr. Biswanath Bhattacharyya, member
9. Mr. Mintulal Dutta, member
10. Mr. Md. Asadul Haque, member
11. Mr. Dilip Roy, member
12. Ms. Laxmi Soren, member

Agenda:

1. To confirm the proceedings of the last meeting
2. Quality initiatives for Academic Session 2023-24
3. To organize One week Staff Training Program by IQAC
4. To conduct Academic, Administrative, Gender, and Green Audit
5. To organize workshop and seminar by various departments
6. Any other.

Resolution and ATR:

The meeting started with the Principal, Purbasthali College, Dr. Bibhas Chandra Saha, on the chair. In the beginning, the minutes of the last meeting was read and confirmed unanimously. It was reported that Purbasthali College had signed MoUs with Kandra Radha Kanta Kundu Mahavidyalaya on March 6, 2023, Kabi Joydeb Mahavidyalaya on March 6, 2023, Dasarathi Hazra Memorial College on March 10, 2023, Galsi Mahavidyalaya on March 11, 2023, Bolpur College on March 13, 2023, Tehatta Sadananda Mahavidyalaya on March 14, 2023, Kari Sukanta Mahavidyalaya on March 15, 2023, and Memari College on March 22, 2023. A One-day State-Level seminar on “Education in Post COVID-19 World: Challenges and Opportunities” was organized by IQAC on March 6, 2023. It was reported that Dr. Ashes Datta had completed his Ph.D. from the University of Calcutta in March 2023, and he was felicitated by the IQAC for his exceptional achievement.

Regarding the second agenda, the members had a long discussion about the steps needed for quality assurance and unanimously resolved the following:

(i) Orienting students regarding teaching-learning processes

The members resolved that a Orientation/ Ice-breaking session would be conducted for the newly admitted students to familiarize the students with the pedagogical methods, curriculum, and resources available to them.

(ii) Online Feedback system for academic performance and overall college ambience

Feedbacks from all the stakeholders would be taken to solicit input from students, faculties, employers regarding the academic performance and overall college ambience.

(iii) Preparatory Tests, Module, Academic Calendar

The members resolved that preparing students adequately for academic assessments was crucial for enhancing learning outcomes and performance, and for that preparatory tests would serve as effective tools for assessing students' understanding of course materials and identifying areas for improvement, thus, Preparatory Tests shall be taken to provide students with an opportunity to review and reinforce their learning. It was also decided that Departmental modules and academic calendar would be created and circulated to the students.

(iv) Orientation of library

The members recognized the importance of enhancing sustainability measures and improving access to resources for the betterment of the institution, and that effective library orientation play a crucial role in empowering users to navigate library services efficiently, fostering a culture of research, and promoting academic excellence; they requested the Librarian to implement a comprehensive library orientation program for all incoming students, faculty, and staff.

(v) Preparation for the implementation of NEP 2020

Some of the members expressed their conviction that NEP 2020 would be implemented from the next academic session and for that the institute should be prepared.

Regarding the third agenda, the need for conducting a training program for the non-teaching staff of the college was felt, and the members unanimously resolved that the IQAC would organize a One week Staff Training Program on “Empowering Excellence in Professional Work” from May 23-29, 2023.

Regarding the fourth agenda, the members realized that continuous evaluation and improvement were vital for maintaining and enhancing the quality of educational institutions and observed the following:

- To assess the quality and effectiveness of academic programs, teaching methodologies, and student learning outcomes, academic audit need to be conducted;

- To evaluate the efficiency and transparency of administrative processes and procedures administrative audit was required;
 - To assess and address issues related to gender equality, inclusivity, and the mitigation of gender-based discrimination within the institution gender audit was necessary; and
 - To assess and mitigate the institution's environmental impact, promote sustainability practices, and ensure compliance with environmental regulations, green audit was necessary.
- Thus, the Principal and the concerned committees were requested to do the needful regarding the above-mentioned audits.

Regarding the fifth agenda, it was informed that the following departments had proposed to conduct seminars on the following topics:

- The IQAC had proposed to conduct a One-Day e-workshop on “Mastering Research Methodology: Empowering Researchers” on June 27, 2023 from 07.30 p.m. onwards in collaboration with Kandra Radhakanta Kundu Mahavidyalaya. Dr. Soumen Roy, Associate Professor, Department of Political Science, Sidho-Kanho-Birsha University, Purulia, West Bengal, and Dr. Subhas Singha Roy, Associate Professor, Department of Political Science, Chandidas Mahavidyalaya, Khujutipara, West Bengal would be the resource persons. Dr. Soumya Mohan Ghosh would be the convener of the event. The proposal was accepted by the members.
- The IQAC would also organize a One-Day Seminar on “Environmental Sustainability: Towards Nurturing a Greener Future” in collaboration with Tehatta Sadananda Mahavidyalaya on June 28, 2023 at 11.00 am. Dr. Naba Kumar Mondal, Professor and Former Head, Department of Environmental Science, The University of Burdwan, Burdwan, West Bengal would be the resource person, and Dr. Soumya Mohan Ghosh would be the convener. The members supported the idea.
- Department of Bengali had expressed their willingness in conducting a Seminar on “Bish Shotoker Prothomardher Bangla Kathasahitya” on June 28, 2023 in collaboration with IQAC and Katwa College. Dr. Subrata Das, Associate Professor, Department of Bengali, Kalna Government College would be the speaker. Dr. Lipika Ghoshal would be the convener for the said event. The members accepted the proposal.
- The Department of Philosophy proposed to conduct a One-day state-level seminar on “Balancing Personal and Professional Ethics” in collaboration with IQAC, and Kabi Sukanta Mahavidyalaya on June 28, 2023. Dr. Sk. Abdul Halim, Assistant Professor and Head, Department of Philosophy, Kazi Nazrul University, Asansol would be the speaker. Dr. Suchandra Neogi would be the convener and Mr. Manik Das, and Mr. Sujal Pramanik would be coordinators. The members of the committee appreciated the proposal and formed an Organizing Committee with Dr. Sukla Bhattacharyya, Mr. Anupam Das, Dr. Lipika Ghoshal, Dr. Soumya Mohan Ghosh, Dr. Ashes Datta, Mr. Ayan Chakraborty, Mr. Mintulal Datta, Mr. Biswanath Bhattacharyya, Mr. Manik Das, Mr. Md. Asadul Haque, and Mr. Dilip Roy for the said purpose.
- The IQAC would also conduct a One-day seminar on “Gender Sensitization: Understanding and Overcoming Gender Stereotypes” on June 30, 2023. Dr. Subhas Singha Roy, Associate Professor, Department of Political Science, Chandidas Mahavidyalaya, Khujutipara, West Bengal would be the speaker for the event. The committee supported the proposal.
- The Department of Political Science also proposed to arrange a State-level seminar on “Perspectives of Human Rights: Indian scenario” in collaboration with IQAC, and Bolpur College on June 30, 2023. Dr. Debnarayan Modak (Professor of Political Science (Retd), Ex:

Head, Department of Political Science, Vidyasagar University, Midnapore, Director, School of Humanities & Social Sciences, NSOU, Kolkata; and Prof. Gargi Sengupta, Associate professor, Department of Political Science, Chapra Bangalji Mahavidyalaya, Chapra, Nadia, would be the resource persons. Mr. Nirmal Das would be the convener of the event. The members of the committee accepted the proposal and formed a seminar organizing committee with Dr. Soumya Mohan Ghosh, Mr. Anupam Das, Dr. Sukla Bhattacharyya, Mr. Firoj Khan, Mr. Biswanath Bhattacharyya, Mr. Parimal Mondal, Mr. Manik Das, Dr. Lipika Ghoshal, Dr. Suchandra Neogi, Dr. Ashes Datta, and Mr. Uttam Hazra.

As there were no issues to discuss, the meeting concluded with thanks to the chair.


Principal
Purbasthali College
Parulia, Purba Bardhaman.